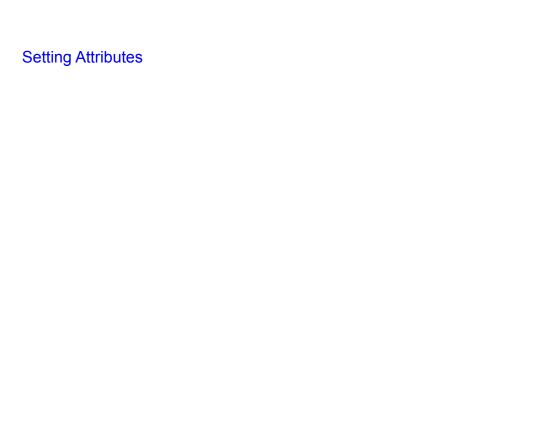# Chapter 9 - Shortcuts

Windows and Tools

o force ShareDraw to skip listing in menus particular files located in the Tutorials or Libraries folders, name the files so that the first character in the name is an underscore.

Navigation

On an Extended keyboard:

diting

rids and Rulers

Setting Attributes

raphic Creation

Vertex Tools

olygon Shape Modification

ext Editing

ayers